

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Chief George/693-8320 and Chief DiPetrillo/797-1213 by Herb Hyman

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR RADIO MAINTENANCE FOR POLICE AND FIRE DEPARTMENT EQUIPMENT.

REPORT IN BRIEF: A competitive bid was conducted for providing radio maintenance services for Police and Fire Department equipment. The Town sent out specifications to ten (10) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received three (3) responses (two (2) bids and one (1) "no bid" response. The recommendation is for Control Communications, Inc. as the lowest responsive and responsible bidder.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: The recommended award has been reviewed by the Police Chief, the Fire Chief, and the Bid Specification Committee who concur with the decision to award to Control Communication, Inc.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: \$12,051.00/yr.-Police

\$6,315.00/yr.-Fire

Account Name: Police Department-Radio Maintenance Account

Fire Department-Radio Maintenance Account

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Bid Tabulation

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR RADIO MAINTENANCE OF POLICE AND FIRE DEPARTMENT EQUIPMENT.

WHEREAS, the Town is in need of radio maintenance for Police and Fire Department equipment; and

WHEREAS, the Town solicited sealed bids for such radio maintenance; and

WHEREAS, after review, the Town Council wishes to accept the bid from Control Communications, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Control Communications, Inc. for radio maintenance for Police and Fire Department equipment in accordance with prices identified in Attachment "A".

SECTION 2. The Town Council hereby authorizes the expenditure from the Police and Fire Department-Radio Maintenance Accounts.

SECTION 3 The initial term is two (2) years with options to extend the contract for an additional two (2) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2004

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2004

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER. BUDGET ITEM & DESCRIPTION APPROXIMATE COST
001-0507-521-0432 Radio Maintenance \$ 16,000.00 - POLICE
~~001-0601-522-0432~~
METHOD OF PROCUREMENT (check the one that applies) 6,315.00 - FIRE

☒ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source
☐ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed [Signature]
Department Head

Have Funds been Reserved REQ. 31078

Date 1/22/04 Signed [Signature]

Signed [Signature]
Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
CONTROL COMMUNICATIONS RAPID WIRELESS	✓	SEE ATTACHED BID TABULATION

Signed [Signature]
Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
CONTROL COMMUNICATIONS	PER ATTACHED BID TABULATION

Signed [Signature]
Town Administrator

	A	B	C
1			
2		ATTACHMENT "A"	
3			
4		RADIO MAINTENANCE-PD & FD	
5			
6			
7		CONTROL	RAPID
8		COMMUNICATIONS	WIRELESS
9	MONTHLY MAINTENANCE		
10	FIRE DEPT	\$526.25/MO.	\$854.50/MO.
11	POLICE DEPT	\$1004.25/MO.	\$1500.50/MO.
12			
13	TIME & MATERIALS		
14	HOURLY LABOR	\$72.00	\$60.00
15	MATERIALS	LIST MINUS 10%	LIST MINUS 25%

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